

## Volunteer Position Description

- Position:** Manchester Keepers of the Swamp
- Location:** Manchester Cedar Swamp Preserve, Manchester NH
- Preserve facts:** New Hampshire's largest city isn't where most of us think of going to explore nature. But this preserve is home to New Hampshire's largest and most ecologically valuable Atlantic white cedar-giant rhododendron swamp. 600 acres protected, 42 of which globally rare Atlantic white cedar and uncommon black gums, among the rarest and oldest trees in New England. This unique forest habitat plays host for variety of animals like moose, bobcats, and deer. While Millstone Brook and other wetlands provide habitat for numerous species of turtles, beavers and river otters. The 1.8 miles of hiking trails provide a peaceful escape, stillness and sense of solitude one can feel like a remote wilderness just 10 minutes from the busy city. Read more about [Manchester Cedar Swamp](#).
- Duties:**
- Visit the preserve at least 6 times per year and fill out the Volunteer Report Form on [nature.org/nhvolunteers](http://nature.org/nhvolunteers).
  - Restock sign-in boxes at the trailhead with maps every month during the field season. Maintain sign-in sheet records on a Google Doc.
  - Assist with volunteer workdays on trail design, bog bridge work, ecological monitoring, and citizen science work.
  - Monitor parking areas, signs, gates, and trails for evidence of littering and damage. Remove trash from the preserve.
  - Keep trails clearly marked and free of obstruction. Update and add more trail signs as needed.
  - Interact with public to educate them on The Nature Conservancy's work, natural history, and what's allowed on the preserve.
  - Patrol for unauthorized ATV and/or snowmobile use and illegal trails.
  - Maintain Picture Post(s) and gather information on visitor usage.
  - Carry out additional stewardship duties as requested, when possible.
- Supervisor:** Charlotte Harding, (603) 659-2678, [c.j.harding@tnc.org](mailto:c.j.harding@tnc.org)